

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION

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September 9, 2003

FROM: **MICHAEL A. RAMOS**
District Attorney

SUBJECT: **PROCUREMENT OF BLOOD DRAW SERVICES FROM LAW ENFORCEMENT
MEDICAL SERVICES, INC. (LEMS).**

RECOMMENDATION:

1. Authorize the Purchasing Agent to issue a purchase order to LEMS in the amount of \$73,000 for the provision of blood draw services for FY 2003-04.

BACKGROUND INFORMATION: County Policy 11-05 requires Board of Supervisors approval for services exceeding \$25,000 per scope of work per department per vendor per fiscal year. The Office of the District Attorney pays for blood draw services provided to the California Highway Patrol (CHP) for purposes of evidence collection in connection with California Vehicle Code violations. After collection of the sample, the CHP provides the sample to Bio-Tox for analysis.

The County Purchasing Department issued a Request for Proposal (N55) on January 15, 2002 for provision of these blood draw services. Law Enforcement Medical Services, Inc. (LEMS) was the only responsive vendor.

The department spent \$69,069 with this vendor in FY 02-03. It is anticipated that \$73,000 will be needed to cover the total costs blood draw services in FY 03-04. This action requests a purchase order in the amount of \$73,000 to pay for these services.

REVIEW BY OTHERS: This item has been reviewed by County Counsel (Scott M. Runyan, Deputy County Counsel) on August , 2003, the County Administrative Office (Mario Lara, Administrative Analyst) on August , 2003 and the Purchasing Department Aurelio De La Torre, Director) on August 26, 2003.

FINANCIAL IMPACT: Blood draw services expenditures are anticipated and included in the department's in the adopted FY 2003-04 budget.

SUPERVISORIAL DISTRICT(S): ALL

PRESENTER: James B. Hackleman, Assistant District Attorney (909) 387-6601

Record of Action of the Board of Supervisors

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